

# GOVT. COLLEGE OF ENGINEERING AND RESEARCH, AWASARI

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No. GCOEARA/Store/2016-17/ **2418**

Date:

**06 AUG 2016**

To,  
HOD- Computer Engineering for display on College Website


Subject : Quotation for supply of stationery

Please send your quotation for the following items on the terms and conditions listed below, mentioning our reference letter number, date and due date of quotation on your sealed envelop, on or before **18.08.2016** at 3.00 pm.

Sr.No.	Specification	Qty.	Unit
1	A4 size xerox paper rim, 70 gsm	100	No.
2	Box file	100	No.
3	100 pages register	100	No.
4	Gum Bottle, 300ml	30	No.
5	Gum Bottle, 750ml	10	No.
6	Permanent Marker Pen (Red-5, Blue-5)	10	No.
7	White board Marker Pen	50	No.
8	Fevistick	20	No.
9	Stapler, small	10	No.
10	Punching machine, small	10	No.
11	Stapler pin for small stapler	5	Box
12	Scale, steel	5	No.
13	Whitener	30	No.
14	Sketch Pen	5	Pkt
15	Pencil	100	No.
16	Cello tape, 2" brown	10	No.
17	Cello tape, 1" white	10	No.
18	Flag, paste it	30	Pkt
19	White board duster	20	No.
20	Chalk board duster	20	No.
21	Chalk box, white	20	Box

### Terms & Conditons

- 1 Taxes – Inclusive / if extra clearly mention the percentage.
- 2 Delivery period –
- 3 Payment Terms –
- 4 Quotation Validity – Mention clearly
- 5 Warranty -
- 6 Guaranty-
- 7 Delivery Charges – Free / if extra mention clearly.
- 8 The part supply and its bill will strictly not be entertained.
- 9 If you fail to supply the stores within the specified period, the order will be treated at cancelled without any information.
- 10 The material will be accepted subject at approval(after inspection of the material),if rejected it will be returned to you at your cost.
- 11 The material to be supplied should be strictly according to the specification only.
- 12 Octroi is not applicable since Institute is located in Gram Panchayat area.
- 13 Please attach copy of your shop registration certificate alongwith your quotation, without which your quotation will not be accepted.

  
( Prof. S.V. Joshi )  
I/c Principal

Govt.College of Engineering & Research Awasari

To  
Bodade  
Sr  
6/8/16