

GOVT. COLLEGE OF ENGINEERING AND RESEARCH, AWASARI

Awasari(Khurd) Tal: Ambegaon, Dist.Pune-412 405

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No. GCOEARA/Store/2017-18/ **4493**

Date: **2 - JAN 2018**

To,
HOD- Computer Engineering for display on College Website

Subject : Quotation for supply of stationery

Please send your quotation for the following items on the terms and conditions listed below, mentioning our reference letter number, date and due date of quotation on your sealed envelop, on or before **15.01.2018** at 3.00 pm. (The quotations will be opened on 16.01.2018 at 11 AM)

Sr.No.	Specification	Qty.	Unit
1	Fevistick	10	No.
2	Flag, paste it	20	Pkt
3	Scissor, big	5	No.
4	Gum Bottle, 300ml Camel	20	No.
5	Gum Bottle, 750ml, Camel	2	No.
6	Pen (Red-5, black-5, Blue-15),	25	No.
7	Stapler pin for small stapler, Kangaro (1 box = 20 pkt)	2	Box
8	Scale, steel	5	No.
9	Cello tape, 2" brown	5	No.
10	Cello tape, 1" white	5	No.
11	Lock, Big, 6 levers	10	No.
12	Envelope, small, white colour	700	No.
13	Envelope, Big, A4 size, Green colour	400	No.
14	Calulator, Citizen, CT 512	5	No.
15	Stamp pad blue ink, 30 ml	10	No.
16	Cutter	10	No.
17	Box file	100	No.
18	Box file, small size	10	No.

Terms & Conditons

- 1 Taxes – Inclusive / if extra clearly mention the percentage.
- 2 Delivery period –
- 3 Payment Terms –
- 4 Quotation Validity –
- 5 Warranty -
- 6 Guaranty-
- 7 Delivery Charges – Free / if extra mention clearly.
- 8 The part supply and its bill will strictly not be entertained.
- 9 If you fail to supply the stores within the specified period, the order will be treated at cancelled without any information.
- 10 The material will be accepted subject at approval(after inspection of the material),If rejected it will be returned to you at your cost.
- 11 The material to be supplied should be strictly according to the specification only.
- 12 Octroi is not applicable since Institute is located in Gram Panchayat area.
- 13 Please attach copy of your shop registration certificate and **GST Registration Number** alongwith your quotation, without which your quotation will not be accepted.



(Dr. A. S. Pant)
Principal

Govt.College of Engineering & Research Awasari