



# Government College of Engineering and Research, Avasari (Kh.)

Tal-Ambegaon, Dist-Pune-412405  
Phone- 02133-230582 Website-www.gcoearirac.in

## Direct Second Year Engineering Admission 2016-17

*Important instructions for candidates taking admission to this college through CAP*

Sr. No.	Instructions
1	Take print out of <b>Process form</b> of the college which is uploaded on college website, fill candidate details only and submit signed copy to counseling section
2	Take print out of <b>Provisional Seat Allotment Letter</b> and produce <b>Online receipt</b> of seat acceptance issued by ARC Incharge.
3	Make five Xerox sets of all original documents, out of which submit two sets of xerox copies along with original certificates to institute representative while confirming admission. Keep at least three sets of xerox copies with you for further use because once you submit original documents to us, those documents will not be returned to you for at least one year.
4	All Xerox copies submitted by candidate must be self-attested. Candidate has to submit <b>Self-Declaration for Self Attestation form</b> .
5	All candidates have to submit <b>two passport size color photograph</b> and <b>five envelops</b> (with Rs. 5/- postage stamp affixed) mentioning parent's address while confirming admission.
6	Admission fees will be accepted in CASH only (DD/ Cheque will not be accepted) at the time of the admission.
7	EBC/PTC/STC students have to pay full fees at the time of admission. They will get refund of fees after sanction of the same by concerned Competent Authority.
8	Read " <b>Anti-Ragging Notice</b> " carefully and follow the steps mentioned in it. Submit print of mail received from <a href="mailto:info@antiragging.info">info@antiragging.info</a> and undertaking duly signed by candidate and parent.
9	All the formats should be in <b>Proforma</b> given in <b>Information Brochure 2016-17</b> as per the student candidature type.
10	If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.